

Registration Form

Please complete this form and fax it to (65) 6226 0133 or email it to caroline@genesisforbes.com

Course Title Certificate IV in Training and Assessment TAA40104
Course Dates 21st June 2010 to 3rd July 2010 **No. of Days** 12

1) Trainee Information – To be completed by trainee (For group registrations, you can duplicate page 1 of form and fax it to (65) 6226 0933 or email it to caroline@genesisforbes.com)

Name as in NRIC/Passport No. Mr./Mrs./Ms.
NRIC/Passport No. _____ Nationality _____
Date of Birth _____ Gender _____ Male / Female _____
Race _____ Highest Qualification _____
Telephone (O) _____ (H) _____ (HP) _____
Job Title _____ Department _____
Email _____
Please tick the appropriate box Self Sponsored Company Sponsored

2) Indemnity Form

Name _____ NRIC _____
Course Title Certificate IV in Training and Assessment TAA40104

Your acceptance to enrol into this course subject to the following terms:

- Course fees is payable upfront upon enrolment of course.
- After course enrolment, any withdrawal or postponement of class is not allowed.
- Trainee shall achieve at least 80% attendance in addition to meeting other assessment criteria to qualify for the award.
- Genesis Forbes Human Capital Management Pte Ltd reserves the right to change any regulations or policies at any time as it deems fit without prior notice.
- In the case of any inconsistency between these terms and any amended regulations or policies, the latter shall prevail.

We wish you all the best in your course!

From The Management of Genesis Forbes Human Capital Management Pte Ltd

I have read and fully understood the above and accept the terms.

Signature / Name of Trainee

Date

3) Course Fees

Please include GST.

4) Special Dietary (optional)

**NOT APPLICABLE FOR THIS COURSE
(LIGHT REFRESHMENT PROVIDED)**

Please state special dietary requirements (if any) for tea-breaks. (Example: Halal food / vegetarian)

Important Information

1) Training Venue and Time

Training Venue

Genesis Forbes Human Capital Management Pte Ltd

12 Prince Edward Road, #04-10,

Bestway Building, Podium B

Singapore 079212

(Classroom to be advised upon course confirmation)

Telephone Number: (65) 6226 0933

Fax Number: (65) 6226 0133

Website: www.genesisforbes.com

Training Time

7.00pm – 10.00pm (Mondays to Fridays)

2.00pm to 5.00pm (Saturdays and Sundays)

2) Payment Details

Invoice will be sent out upon confirmation of course and payment is required upon receipt of invoice.

Payment Method (please select one):

Crossed Cheque make payable to:

Genesis Forbes Human Capital Management Pte Ltd

Nets and/or Visa payment.

Paypal.

Telegraphic transfer – please make payment to:

Account number : 0102174539

Account name : Genesis Forbes Human Capital Management Pte Ltd

Bank Name : Standard Chartered Bank

Bank Address : Battery Road Branch, 6 Battery Road, Singapore 049909

Swift Code : scblsgsg

Bank/Branch No : 7144/001